

## **WELCOME TO BLOOM TRAIL HIGH SCHOOL**

Dear Students and Families:

Welcome to Bloom Trail High School and the 2018-2019 school year. I am looking forward to working with our students, families, and community to ensure the success of all of our students. This Student/Parent Handbook is an important resource for working toward this goal. Inside you will find useful information such as staff lists, calendars, and bell schedules, policies and procedures regarding academics, attendance, and behavior, and extra-curricular offerings. This also includes a planner to help students stay organized and keep track of important due dates and events. Please read through this handbook together and refer back to it often.

Students and their families can use this handbook as a starting point for setting goals for the up-coming school year. Students who set goals and monitor their progress toward them are more likely to be successful in school than those who don't. Make sure that your student understands the expectations outlined in the planner and knows who to contact when questions arise or assistance is needed. I also highly encourage all of our students to get involved in at least one extra-curricular activity. Clubs and sports enrich a student's high school experience, teach valuable leadership skills, and connect students to others who share their interests and talents. Fully engaging in school through getting involved helps students achieve better attendance and higher grades.

The BTHS website is another great resource for our students and families. You can find us at [www.bloomtrail.org](http://www.bloomtrail.org). Logging on regularly is a great way to keep up with all the great things happening at BTHS. This year, I am making parent/family communication a priority for myself. There will be a link to a Principal's Newsletter on the website. You can also follow me on Twitter @PrincipalKeene. Working together we can help students achieve their goals. I am excited about the 2018-2019 school year and look forward to building strong school/family/community partnerships.

Respectfully,

Glynis Keene, BTHS Principal

### **BLOOM TRAIL MISSION STATEMENT**

Bloom Trail High School aspired to empower all students to succeed and become lifelong learners. We provide a comprehensive educational program to develop the attitudes, behavior, knowledge and skills necessary to be responsible and productive members of a constantly changing society. We recognize the strength of our diversity and strive to develop the full potential of all our students. We value a safe environment, which promotes mutual respect and provides high academic expectations. Student success is possible only through the shared responsibility of students, school staff, parents/guardians, and community.

# BLOOM TRAIL HIGH SCHOOL 2018-2019

## **BOARD OF EDUCATION**

Mr. Henry Drake	President
Mr. William Angell	Vice President
Ms. Teresa Palombi	Secretary
Ms. Karen King	Member
Ms. Kelli Merrick	Member
Mr. Anthony Murphy	Member
Mr. Robert Rossi	Member

## **DISTRICT ADMINISTRATION**

Dr. Lenell Navarre	Superintendent
Mrs. Dorith Johnson	Assistant Superintendent for Curriculum, Instruction & Assessments & Grants
Mrs. Rhona Israel	Assistant Superintendent for Human Resources
Mr. Ken Korbelt	Business Manager
Ms. Carole Burns	Director of Special Education
Dr. Gregory Horak	Director of Climate
Mrs. Cynthia Gonzalez	Director of College/Career Readiness and Interventions

## **BLOOM TRAIL ADMINISTRATION**

Mrs. Glynis Keene	Principal
Dr. Timothy Craddock	Assistant Principal of Student Services
Mrs. Susan Woodyatt	Assistant Principal Curriculum, Instruction & Assessment

## **BLOOM TRAIL DIVISION COORDINATOR**

Mrs. Rose Walls	Special Education
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## **DISTRICT DIVISION COORDINATORS**

Mr. Scott Anderson Social Studies/English	Yearbook, Write to Learn, Parent University
Ms. Marilyn Bittner CTE/Fine Arts	Manufacturing Day, Grad Point College/Career Fair, Parent University
Mr. Michael Camp Reading/World Languages/EL	Write to Learn, Data for District, Seal of Bi-literacy, Parent University
Mr. Stephen Had Math	Mastery Manager, Data for District, Elevate, ALEKS, Parent University
Ms. Kimberly Kimbrough Science	Pre-AP, AP, Parent University
Mr. Joe Reda Athletic Director	Graduation (Bloom & Bloom Trail) Drivers Education

**BLOOM TRAIL HIGH SCHOOL  
2018-2019**

**SUPPORT STAFF**

**Counselors**

Mr. Tom Doyle	Freshman Counselor	Ext 3118
Mrs. Laura Lauritsen	A-E	Ext 3120
Mrs. Marcia Jones	F-L	Ext 3119
Mrs. Amy Majewski	M-R	Ext 3117
Mrs. Pamela Pugh	S-Z	Ext 3250
Mr. Tim Connolly	Special Education Counselor	Ext 3178
Mrs. Amy Inka	Post-Secondary Counselor	Ext 3105
Ms. Denise Jones	Graduation Coach	Ext 3220

**Deans**

Mrs. Tecara Parker	A-G	Ext 3236
Mr. Tom Tong	H-O	Ext 3124
Mr. Timel Moore	P-Z	Ext 3112
Mrs. O'Letha Watson	MTSS	Ext 3239

**Behavior Intervention Specialist**

Dr. Jarman Porter	Special Education	Ext. 3111
Mr. Stacy Burse	MTSS	Ext. 2305

**Substance Abuse Coordinator**

Mr. Tim Nelson		Ext 3146
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**Social Workers**

Ms. Janae Hunziker	A-L	Ext 3116
Mrs. Michelle Pluhar	M-Z	Ext 3176

**Main Office Staff**

Ms. Nancy Lueder	Switchboard Operator	Ext 3100
Ms. Barb Manning	Registrar	Ext 3125

**Attendance Office**

Ms. Morgan Martin		Ext 3104
Ms. Laura Ungaro		Ext 3123

**Truant Officer**

Ms. Kimberly Kracik		Ext. 3299
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**Bookstore**

Ms. Amanda Perez		Ext 3109
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**School Nurse**

Ms. Cynthia Berg		Ext 3127
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**Librarian**

Ms. Annie Bergeron		Ext 3179
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# BLOOM TOWNSHIP COACHING STAFF

**Joseph Reda, Athletic Director**  
**755-1122 ext. 2124**  
**Colors: Royal Blue & Vegas Gold**  
**Mascot: Blazing Trojan**

## **FALL SPORTS**

**Cross Country**  
Andrew Schmitt

**Cheerleading**  
Niaya Howard-Taylor

**Football**  
Tony Palombi

**Volleyball**  
Kelly Matthes

**Boys' Soccer**  
Zack Radtke

## **WINTER SPORTS**

**Boys' Basketball**  
Dante Maddox

**Girls' Basketball**  
Ron Newquist

**Wrestling**  
Tom Tong

**Cheerleading**  
Niaya Howard-Taylor

**Bowling**  
TBD

## **SPRING SPORTS**

**Baseball**  
Erich Stockwell

**Girls' Soccer**  
Zack Radtke

**Girls' Track**  
Andrew Schmitt

**Boys' Track**  
Jeffrey Timms

**Softball**  
Scott Schulz



## 2018-2019

### CLUBS AND EXTRA CURRICULAR ACTIVITIES

#### CLUBS

Art Club  
Band  
Blazer Book Club  
Bowling  
Business Professionals  
Chess Club  
Choir  
Drama  
  
Ejercicio Latino  
Freshman Class  
Gospel Choir  
Journalism  
Junior Class  
Key Club  
Literary Magazine  
M.M.G.  
Mathletes  
Mock Trial  
National Honor Society  
Scholastic Bowl  
Science Club  
Senior Class  
Sophomore Class  
S.P.A.R.E  
S.S.M.P.  
Student Council  
T.A.A.C.C.  
Tech Crew  
SkillsUSA  
SkillsUSA (Auto)  
Video game club  
W.M.G.  
Yearbook

#### SPONSORS

Mrs. T. Insalaco & Mrs. A. Gowan  
Mr. M. Bielecki  
Ms. A. Bergeron  
Mrs. K. Totos  
Ms. Annie Bergeron  
Mrs. B. Maynard  
Mrs. J. Reed  
Mr. M. Kunkel, Mrs. J. Finlon  
& Mrs. L. Orozco  
Mrs. Mattran  
Mrs. Rebecca O'Connell  
Mrs. Joan Reed  
Mr. Kavaliunas  
Mrs. C. Twietmeyer & Mrs. H. Paape  
Mrs. M. Shoemake  
Mrs. T. Insalaco & Mrs. C. Twietmeyer  
Mr. Corey Perry  
Mr. T. Rapcan & Mr. A. O'Connell  
Mrs. P. VanBeek  
Mrs. S. Nelson  
Ms. S. Stellfox & Mr. T. Rapcan  
Mr. C. Clausing  
Mrs. S. Kapaldo & Mrs. O. Watson  
Ms. A. Bergeron  
TBA  
Mrs. Beth Feret  
Mrs. D. Mattran & Ms. J. Koca  
Dr. J. Porter & Ms. Tabitha Franklin  
Mr. J. Schaefer  
Mr. D. Attaway & Mrs. Roberta Muse  
Mr. M. Radeke  
Mr. G. Bell  
Mrs. Tecara Parker  
Mrs. S. Kapaldo

## **BLOOM TRAIL HIGH SCHOOL SCHOOL-PARENT-STUDENT COMPACT**

**Bloom High School** and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This School-Parent-Student Compact is in effect during the 2018-2019 school year.

### **School Responsibilities**

#### **Bloom Trail High School will:**

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards.
- Offer parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held according to the official school calendar. Parent/Teacher conferences offered in the fall and Open House offered during the spring.
- Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: online through PowerSchool, during school sponsored Parent/Teacher conferences and Open House, progress reports and semester/quarter grades mailed to household, and Response to Intervention as requested.
- Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: electronically through email, phone/messaging system, and through ongoing conferencing as arranged by all participants. Provide parents opportunities to volunteer and participate in their child's education through such functions as: Parent/Guardian Academy, Parent/Teacher Conferences, and Open House.
- Provide parents opportunities to volunteer and participate in their child's school activities.

- Teachers explain approach to teaching, expectations, and grading systems by providing a syllabus to each student and their family.

### **Parent/Guardian Responsibilities**

**We, as parents, will support our children’s learning in the following ways:**

- Following rules to protect the safety, interests and rights of all individuals in the Bloom Trail High School community.
- Ensuring student attends school every day.
- Ensuring that homework is completed.
- Monitoring amount of time spent watching television, using internet, and listening to music.
- Volunteering where and when appropriate.
- Participating, as appropriate, in decisions relating to my child’s education.
- Promoting positive and constructive use of my child’s extracurricular time.
- Staying informed about my child’s education and communicating with the school by promptly checking the school’s website and reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Participating, to the extent possible, on Bloom Trail High School’s School Improvement Team and by attending Open House and Parent/Teacher Conferences

### **Student Responsibilities**

**We, as students, will share the responsibility to improve our academic achievement and achieve the state’s high standards. Specifically, we will:**

- Write down assignments, do my homework every day and turn it in when it’s due, and ask for help/attend tutoring when needed.
- Attend all assigned classes every day that school is in session.
- Read at least 30 minutes every day outside of school time.

- Give my parents/guardian all notices and information received by me from my school.
- Work to my fullest potential that accurately reflects my abilities.
- Follow school policies.
- Be respectful to others.

**Graduation Requirements**

**A warning to students transferring: graduating in 4 years may be challenging if you transfer from another school. Official transcripts are required from previous school to receive credit.**

**The class of 2019 must earn 20 credits to graduate. These credits include the state requirements as follows:**

- 4 credits in English
- 3 credits in Math (including 1 class in Algebra I and 1 credit with geometry content)
- 2 credits in Science
- 3 credits in Social Studies (must include 1 credit in World History and 1 credit in US History and 1 credit in a Social Studies elective)
- 1/2 credit in Consumer Education/Economics/Co-Op or Micro Economics (1/4 quarter for the class of 2021 and beyond)
- 2 credits Physical Education, must be enrolled for 4 years
- 2 credits in Fine Arts/Foreign Language/Career and Technical Education
- Pass the Constitution Test

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ID #

\_\_\_\_\_  
School Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

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# I. ACADEMIC INFORMATION

## Graduation Requirements CLASS of 2019 and beyond

**Failure to attend or create a disruption at graduation practice will result in the student not being able to participate in the graduation ceremony.**

The following credits are required for graduation from a District 206 high school:

<u>English I, II, III, IV</u>	Earn 4 credits (must include 2 credits in Writing Intensive courses)
<u>Mathematics</u>	Earn 3 credits (must include 1 course in Algebra & 1 course with Geometry content)
<u>Science</u>	Earn 2 credits
<u>Social Studies</u>	Earn 3 credits (must include 1 credit in World History or World Studies, 1 credit in US History, 1 credit in a Social Studies elective and 1 half credit in Civics for class of 2020 and beyond)
<u>Constitution Test</u>	Pass both the state and federal tests
<u>Consumer Education</u>	Earn 1/2 credit in Consumer Education, Economics or Micro Economics (1/4 credit for the class 2021 and beyond)
<u>Physical Education</u>	Enrolled 4 years, must earn 2 credits
<u>Career &amp; Technical Ed./Fine Arts</u>	Earn 2 credits

### Graduation Requirements

<u>Graduation Year</u>	<u>Promotion Requirements</u>	<u>Graduation Credits</u>
2014*	(5/10/15)	21
2015 and beyond	(5/10/15)	20

### Promotion Requirements

#### **Freshman to Sophomore:**

- Earn five credits

#### **Sophomore to Junior:**

- Earn ten credits **AND**
- English I & English II

- Two credits in Math including a course with Algebra content
- One credit in Science

**Junior to Senior:**

- Earn fifteen credits
- Graduation requirements must be met for the original year of graduation

**OTHER REQUIREMENTS:**

- A. The State of Illinois requires that each student pass a test on the Illinois and the U.S. Constitution before graduation. This test is ordinarily taken as part of the American History course.
- B. The state Consumer Education requirements must be met by taking one of several approved courses.
- C. Four (4) years of study is the normal time required to earn a diploma.

**ADDITIONAL CREDIT OPTIONS:**

- **Campus-Centered Credit Recovery Program**  
Counselors have information about opportunities to take courses for credit recovery. These courses are taken in addition to the customary school day schedule. Credit Recovery accommodates students who are presently short of the credits needed to graduate with their class.
- **American School:**  
American School provides secondary instruction to those students who are seeking an alternative means of completing their high school education by using the home study method. Only one American School course will be accepted at District 206 high schools towards graduation requirements.

**ENRICHMENT:**

- **REFS (Reading Ensures Future Success)** is a program for all incoming freshman to provide essential skills for the transition to High School. The REFS program is an intense, short-term tutorial program that provides instruction aligned to the Common Core English Language Arts Standards and is aimed at improving writing, reading comprehension and higher order thinking skills.
- **RAMP (Reaching Algebra Math Program)** is a summer tutorial open to all students who are transitioning into the District 206 Algebra 1 program. The RAMP curriculum is aligned to Common Core Mathematics Standards and reinforces fundamental math skills to improve mathematics comprehension and problem solving.

**Testing Services**

Testing includes the Northwest Evaluation Association (NWEA) program, which is held three times a year for grades 9-11 in the Fall, Winter and Spring in reading and math.

**National SAT Dates found on <http://blog.prepscholar.com/sat-test-dates>**

<u>Test Date</u>	<u>Registration Deadline</u>
<u>August 25, 2018</u>	<u>July 27, 2018</u>
<u>October 6, 2018</u>	<u>September 7, 2018</u>
<u>November 3, 2018</u>	<u>October 5, 2018</u>
<u>December 1, 2018</u>	<u>November 2, 2018</u>
<u>March 9, 2019</u>	<u>February 8, 2019</u>
<u>May 4, 2019</u>	<u>April 5, 2019</u>
<u>June 1, 2019</u>	<u>May 3, 2019</u>

**National ACT Test Dates, found on [www.act.org](http://www.act.org) are listed below:**

<u>Test Date</u>	<u>Registration Deadline</u>
<u>September 8, 2018</u>	<u>August 3, 2018</u>
<u>October 27, 2018 Bloom &amp; Trail Site</u>	<u>September 21, 2018</u>
<u>December 8, 2018</u>	<u>November 2, 2018</u>
<u>February 9, 2019 Trail Site</u>	<u>January 4, 2019</u>
<u>April 13, 2019 Trail Site</u>	<u>March 8, 2019</u>
<u>July 13, 2019</u>	<u>June 14, 2019</u>

Students can check with their counselors for test locations and should visit ACT's website at [www.act.org](http://www.act.org) for more information.

**ACADEMIC PROCEDURES**

1. **Grading** – Grades of A, B, C, D, or F are issued by teachers to indicate student achievement and progress. The following statements describe each grade briefly:
  - a. A Student who earns an A grade is one who in most instances:
    - Demonstrates outstanding scholarship and grasp of the designated subject area. Demonstrates achievement of specific knowledge and skills.
    - Goes beyond the goals established for the class in achievement and contribution, independently applies knowledge and skills to new situations, and does assignments thoroughly and accurately.
  - b. A student who earns a B grade is one who in most instances:
    - Demonstrates above average scholarship and achievement in the designated subject area and is above average in mastery of specific knowledge and skills.
    - Does assignments less thoroughly than the "A" student but with above average quality, occasionally contributes creatively, usually applies knowledge and skills independently.
  - c. A student who has earned a C grade is one who in most instances:
    - Demonstrates average scholarship and achievement in the designated subject areas (in comparison to the total school population). With help, applies knowledge and skills to new situations.



- Frequently requires individual direction and supervision in order to complete the work.
- d. A student who earns a D grade is one who in most instances:
    - Is below average in mastery of knowledge and skills established by the course of study.
    - Seldom completes an assignment without teacher direction or encouragement and generally fails to make up work missed when absent.
  - e. A student who earns an F grade is one who, in most instances:
    - Does not fulfill the course requirements as established by the course of study.
    - Infrequently completes assignments and generally fails to make up work missed when absent. Often rejects teacher assistance.
2. In order to **maintain classification** in their class, students must accumulate the following amount of credits toward graduation:

### Class of 2019 and beyond

3. **Honor Roll** – Students, through high academic accomplishment, earn honors each grading period.
  - a. **High Honors** - students earning an average of 3.6 grade points or above after all grades are averaged.
  - b. **Honors** – students earning an average of 3.0 grade points or above after all grades are averaged.
4. **Grade Points** – Grade points are used in computing averages for all courses except Honors and Advanced Placement.  
Following are the grade point equivalents:  
**A = 4   B = 3   C = 2   D = 1   F = 0**
5. **Grade Points for Honors and Advanced Placement:** The following criteria are recommended for calculating grade point average for Advanced Placement and Honors classes and for determining certain graduation requirements:
  - a. Advanced Placement (AP) courses will receive the equivalent of two extra grade points for grades A, B, C, and D (A = 6 points, B = 5 points, C = 4 points, D = 3 points).  
AP courses will also be calculated with the honors weighted factor for grades of A, B, and C.
  - b. Honors courses will receive the equivalent of one extra grade point for grades A, B, C, and D (A = 5 points, B = 4 points, C = 3 points, D = 2 points).
  - c. Weighted grades for honors courses will be awarded at the semester.
  - d. The maximum number of honors courses that can receive weighted credit will be 18.
  - e. Class rankings for valedictorian and salutatorian will be based on the cumulative G.P.A. through the seventh semester. Only students who have attended a District 206 school for five consecutive semesters by the time of the calculation will be eligible.
  - f. Unless in an approved District 206 Program, only one credit may be counted toward G.P.A. and graduation from Prairie State College; however, students may take more courses if they so desire.

- g. Seniors must have 20 credits in order to participate in the commencement ceremony for the Class of 2019, please see asterisk (\*) on page 10 for students in their 5<sup>th</sup> or more school year.
- h. Academic Dishonesty—Examples consist of cheating, copying, and sharing answers or assignments, and plagiarism will be handled by the classroom teacher and may incur penalties that impact extracurricular activities (i.e. NHS).

## **SEMESTER/FINAL EXAM SCHEDULE**

### **EXAM SCHEDULE DAY ONE**

Professional Development:	7:25-8:05
PERIOD 1:	8:10-9:35 (85 min.—1 <sup>st</sup> five for announcements)
PERIOD 2:	9:40-11:05 (85 min.—last five for announcements)

### **EXAM SCHEDULE DAY TWO**

Professional Development:	7:25-8:05
PERIOD 3:	8:10-9:35 (85 min.—1 <sup>st</sup> five for announcements)
PERIOD 4/5/6:	9:40-11:05 (85 min.—last five for announcements)

### **EXAM SCHEDULE DAY THREE**

Professional Development:	7:25-8:05
PERIOD 6/7/8:	8:10-9:35 (85 min.—1 <sup>st</sup> five for announcements)
PERIOD 9:	9:40-11:05 (85 min.—last five for announcements)

## II. ATTENDANCE INFORMATION

### ATTENDANCE AREA

1. The boundaries of the attendance areas of District 206 are defined by the Board of Education.
2. The Bloom Trail attendance area includes all of the area in elementary districts: #168 (Sauk Village), #169 (Ford Heights), #172 (Lynwood) and #194 (Steger/South Chicago Heights).
3. A student who lives with one or both parents, or with a legal guardian, at an address within that attendance area must attend Bloom Trail if attendance is to be at a public high school.

### STUDENT ATTENDANCE

1. In accordance with Illinois School Code, and the District 206 Board of Education policy, parents/guardians of students residing in this district must cause the child to attend the assigned district. Additionally, they must authorize all absences from school and notify the school in advance or at the time of the student's absence. Valid causes for absences include: illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student, other circumstances that cause reasonable concern to the parent/guardian for the student's safety or health; or other reasons as approved by the Superintendent or designee.
2. In order for an absence to be excused, parents/guardians are expected to call the Attendance Office at (708)758-7000 ext. 3104, on the day of the absence to report their child's absence unless the absence is "pre-arranged." Impersonating a parent/guardian for the purposes of attendance may bear disciplinary consequences. If the school has not been notified, an absence call will automatically be generated to go out at the end of the day. As stated in Board Policy, the following absences will be EXCUSED:
  - a. **Absence due to medical reasons (including illness)** that are reported by the parent/guardian within 24 hours.
  - b. **Absence due to funeral attendance**—Absence because of a funeral for an immediate family member will be excused if the student brings verification from the funeral director upon return to school. Funeral programs and obituary notices do not verify funeral attendance and are not acceptable.
  - c. **Absence due to student's court appearance**—A student's court appearance will be excused if the student presents verification upon return to school that he/she was in court on the day of the absence. Citations or tickets are not acceptable.
  - d. **Pre-Arranged absences**—Pre-arrangement for expected absences may be excused providing the following criteria are met: A personal appearance by the parent will be required at least two (2) days before the intended absence from school. A pre-arranged excused absence can be scheduled for a college visit, a job interview, or military testing. A pre-arranged absence form may be obtained and must be submitted to the attendance office before the

date of absence. Pre-arranged absence may not be necessary if verifiable notes can be obtained and presented by the student upon his/her return to school. Acceptable notes should be on letterhead stationery and may be from college admissions officers, interviewing companies, or military recruiting officers.

- e. **Senior College visits**—Seniors are allowed two excused college visits during their senior year. The absence will be excused when the proper documentation is provided. Arrangements will be made through the Guidance Department for District 206 students to visit the local colleges during this time. Visits to other colleges or universities must be individually arranged and will require the same documentation as all pre-arranged absences.
  - f. **Absence due to emergency dismissal**—If a student must return home or leave school early for any reason, the Attendance Office must be able to verify that the absence is with the permission of the custodial parent who has pre-registered with the school; it is the custodial parent or his/her designee who will be signing for the student's release. This policy is for the safety and welfare of the student. Time missed in this category will be unexcused (unless the absence fits into one of the above categories).
  - g. **Absence due to school-related activities**—Absences for school related activities will be excused.
3. **Re-admit Procedure**—When returning from an out of school suspension, student must obtain a re-admit from the suspending dean and present to each teacher.
  4. **Consequences of Poor Attendance:**
    - a. Students should be aware that 6 or more absences, excused or unexcused, can affect a student's grade and may result in loss of privileges.
    - b. The responsibility for requesting, securing and completing makeup work after an absence rests solely with the student.
    - c. ANY absence beyond 9 for the school year may require proper documentation for excusal.

## **TARDIES**

### **Definition of late to school:**

Arriving to school after the bell to the first period of the day has sounded.

### **Late to school policy:**

- The third late to school unexcused may result in a consequence.
- Students arriving late to school should report immediately to the Attendance Office.
- Students have 5 minutes from stamped time to go to locker/restroom and report to class. If the pass is not validated/stamped by the Attendance Office, it is not valid.
- Failure to follow above policy may result in additional penalties.
- Once 9 late to schools have accumulated (excused or unexcused) for the school year, appropriate documentation (refer to section 2) may be required.

**Definition of tardy to class:**

Arriving to class or an assigned area, including an office (for aides), without a pass, after the tardy bell has rung will be recorded by the teacher as a tardy. For each quarter, tardies are tracked cumulatively, not per class. Once students accumulate six total tardies, they will be referred to the Dean. Every sixth tardy thereafter may result in consequences.

**TRUANCY**

Truancy is defined as absence from school, class, lunch or any assigned area for one or more periods without authorization. Any student, who is truant from a teacher's class, should be referred by the teacher to the Dean. Consequences may or may not include one or more of the following:

- Parent Notification
- In-School Suspension (ISS)
- Referral to Truant Officer
- Referral to Community Juvenile Officer
- Truancy Hearing
- Truancy Court proceedings

**PARENT NOTIFICATION**

**1. POWER SCHOOL AUTOMATED CALLS:**

A computerized automated telephone dialing system is designed to notify parents on a daily basis when their student has been absent from school or a class.

**PROBATIONARY ATTENDANCE AGREEMENT:** The Probationary Attendance Agreement is for students eighteen years of age or older who have a history of chronic truancy, tardiness, and academic failure. The purpose of the agreement is to help the student, along with the parent, focus on areas of his/her behavior that are contributing to school failure and the steps that will be taken to alleviate the problem. Any violation of this agreement may lead to the student being withdrawn from school.

### **III. ATHLETICS & EXTRA-CURRICULAR ACTIVITIES**

#### **PHILOSOPHY**

The student activities program at District 206 are designed to provide learning experiences beyond those offered in the normal classroom setting. The ultimate goal is to provide a broad-based, comprehensive program, which satisfies the needs and interests of the diverse student body that the schools serve.

Various activities (co-curricular in nature) support and enhance the subject matter taught in the classroom, while others (extra-curricular in nature) are established for the express purpose of providing entertainment and enjoyment relating to vocational interests of the students.

#### **ATHLETIC FEE PAYMENT PROCEDURE**

1. There will be a one-time \$35.00 fee for the year's participation in one or more sports. This is a non-refundable participation fee. Each sport may have a practice packet fee in addition to this fee.
2. Pay fees at the bookstore. Student must designate to the bookstore what sport(s) you are paying for.

**All athletes must have a current year physical on file.**

#### **GUIDELINES FOR PARTICIPATION**

It is important that participants and their parent/guardian be aware of the philosophy, rules and regulations under which they will be given the opportunity to participate. These rules and regulations shall be enforced throughout the school year. Some activities have membership requirements such as a certain grade point average. Membership in the National Honor Society is one such activity. Participation in sports also requires the maintenance of certain grade expectations along with the required amount of privilege points.

All students may participate in all extracurricular activities for which they are eligible. Participation in sports or other extracurricular activities will not be allowed if the student is absent from school the day of the extracurricular activity unless due to extenuating circumstances that have been cleared by the Principal or his/her designee. Students who participate in extracurricular activities must meet the District 206 eligibility requirements. Participation in sports also requires the maintenance of certain grade expectations *along with the required amount of privilege points.*

# IHSA RULES FOR PARTICIPATION IN ATHLETICS



## Illinois High School Association

(For 2018-19 School Term)

**This summary is for the purpose of assisting in the understanding of IHSA By-laws and Policies. In case of a conflict between this publication and the constitution and by-laws of the IHSA, the constitution and by-laws shall control.**

### Key Provisions Regarding IHSA Rules

#### Eligibility Rules

When you become a member of an interscholastic team at your high school, you will find that both your school and the IHSA will have rules you must follow in order to be eligible for interscholastic participation. The IHSA's rules have been adopted by the high schools which are members of IHSA as part of the Association's constitution and by-laws. They must be followed as minimum standards for all interscholastic athletic competition in any member high school. Your high school may have additional requirements, but they may not be less stringent than these statewide minimums.

The principal/official representative of your school is responsible to see that only eligible students represent the school in interscholastic competition. Any question concerning your eligibility should be referred to your principal/official representative, who has a complete copy of all IHSA eligibility rules, including the Association's due process procedure. Only the IHSA Executive Director is authorized to make formal rulings on eligibility, so if your principal/official representative has questions or wishes assistance in answering your questions, the principal/official representative should contact the IHSA Office.

Information contained here highlights some of the most important features of the IHSA by-laws regarding interscholastic eligibility. It is designed to make you aware of major requirements you must meet to be eligible to compete in interscholastic competition. The information here is only a general description of major by-law

provisions and does not contain the statement of the by-laws in their entirety. You can review the by-laws at [www.ihsa.org](http://www.ihsa.org).

You may lose eligibility for interscholastic competition if you are not in compliance with IHSA by-laws. Remember, if you have any questions regarding IHSA rules, please contact your principal/official representative.

#### 1. Attendance

- A. You may represent only the school you attend. Participation on a cooperative team of which your school is a member is acceptable.
- B. You must be enrolled and attending classes in your high school no later than the beginning of the 11th school day of the semester.
- C. If you attend school for ten (10) or more days during any one semester, it will count as one of the eight (8) semesters of high school attendance during which you may possibly have eligibility.
- D. If you have a lapse in school connection for ten (10) or more consecutive school days during a semester, you are subject to ineligibility for the rest of the semester. The specific terms of your extended absence must be reviewed by the Executive Director to determine if it is "lapse in school connection" or not.

#### 2. Scholastic Standing

- A. You must pass twenty-five (25) credit hours of high school work per week. Generally, twenty-five (25) credit hours is the equivalent of five (5) .5 credit courses (2.5 full credits).
- B. You must have passed and received credit toward graduation for twenty-five (25) credit hours of high school work for the entire previous semester to be eligible at all during the ensuing semester.

#### 3. Residence

Your eligibility is dependent on the location of the residence where you live full time with your parents, parent who has been assigned custody by the court, or court appointed legal guardian.

## Athletic Eligibility Rules—Page 2

You may be eligible if you are entering high school as a freshman and:

- A. You attend the public high school in the district in which you live full time with both of your parents, custodial parent or court appointed guardian; or
- B. In the case of a multiple school district, you attend the public high school in the attendance area where you live full time with your parents, custodial parent or court appointed guardian; or
- C. You have paid tuition to attend a public school for a minimum of 7th and 8th grades in a district other than the one where you live with your parents, custodial parent or court appointed guardian and you continue to pay tuition as a high school student in that same district; or
- D. You attend a private/parochial school located within the boundaries of the public school district where you live with your parents, custodial parent or court appointed guardian; or
- E. You attend a private/parochial high school and have attended a private/parochial school for 7th and 8th grades, or for any four (4) grades from kindergarten through eighth grades; or
- F. You attend the private/parochial high school which one or both of your parents attended; or
- G. You attend a private/parochial high school located within a thirty (30) mile radius of the residence where you live with your parents, custodial parent or court appointed guardian.

### 4. Transfer

- A. In all transfer cases, both the principal of the school from which you transfer and the principal of the school into which you transfer must concur with the transfer in writing on a form provided by the IHSA Office. ***You cannot be eligible when you transfer until this form is fully executed and on file in the school office.***

- B. If you transfer after classes begin for the current school term, you will definitely be ineligible for thirty days from the date you start attending classes at the new high school. In addition, you will be ineligible for that entire school term in any sport in which you engaged in any team activity, including but not limited to tryouts, drills, physical practice sessions, team meetings, playing in a contest, etc. at the school from which you transferred. For example, if you were out for cross country at the school from which you transfer and transfer after **the IHSA sport season has begun**, you will be ineligible for cross country that entire school term at the new school.
- C. If you transfer attendance from one high school to another high school, you will be ineligible unless:
  - 1. Your transfer is in conjunction with a change in residence by both you and your parents, custodial parent or court appointed guardian from one public school district to a different public school district;
  - 2. Your transfer is between high schools within a public school district and both you and your parents, custodial parent or court appointed guardian change residence to the district attendance area for the school to which you transfer;
  - 3. Your parents are divorced or legally separated; you transfer to a new school in conjunction with a modification or other change in legal custody between your parents by action of a judge; and required court documents are on file at the school into which you transfer;
- D. If you transfer in conjunction with a change in legal guardianship, a ruling on your eligibility must be obtained from the IHSA Office.
- E. If you transfer attendance from one school to another while you are ineligible for any reason, the period of ineligibility imposed prior to your transfer or the period of ineligibility that would have been imposed had you stayed at the school, will be



## Athletic Eligibility Rules—Page 3

enforced at the school to which you transfer, even if you are otherwise in compliance with the by-laws.

- F. Any questions about your eligibility in any of these instances must be resolved by a formal ruling from the IHSA Executive Director.
- G. In all other transfer situations, a ruling by the IHSA Executive Director is necessary to determine your eligibility. This ruling must be obtained in writing by the principal/official representative of the school into which you transfer before you participate in an interscholastic athletic contest.

### 5. Age

You will become ineligible on the date you become twenty (20) years of age, unless your twentieth (20th) birthday occurs during a sport season. In that case, you will become ineligible in regard to age at the beginning of the sport season during which your twentieth (20th) birthday occurs.

### 6. Physical Examination

You must have placed on file with your principal/official representative a certificate of physical fitness, signed by a licensed physician, physician's assistant or nurse practitioner in order to practice or participate. Your physical examination is good for 395 days from the date of the exam. The physician's report must be on file with your high school principal/official representative.

### 7. Amateur Status

- A. If you win or place in actual competition, you may accept a medal or trophy for that accomplishment, without limit to its cost. Your school may provide IHSA state champions with championship rings/mementoes.
- B. For participating in competition in an interscholastic sport, or for athletic honors or recognition in a sport, you may receive any type of award (except cash, check or legal tender) that does not exceed \$75 fair market value. There is no limitation on the value of your school letter.

- C. The amateur rule does not prohibit you from being paid to referee, receiving pay for teaching lessons or coaching in a little kids league, etc. It only applies to your own competition in an athletic contest.
- D. If you violate the amateur rule, you become ineligible in the sport in which you violate. You must be reinstated by the Executive Director before you may compete again.

## 8. Recruiting of Athletes

- A. The by-laws prohibit recruiting of high school students for athletics. If you are solicited to enroll in or transfer to a school to participate in athletics, you are being illegally recruited and your eligibility is in jeopardy.
- B. You will lose your eligibility if you enroll in or transfer to a school in response to recruiting efforts by any person or group of persons, connected with or not connected with the school, related to athletic participation.
- C. You will lose your eligibility if you receive special benefits or privileges as a prospective student-athlete which are not uniformly made available to all students who attend your school.
- D. You may not receive an "athletic scholarship" or any other special benefit from your school because you participate in athletics.
- E. It is a violation for any student-athlete to receive or be offered remuneration or any special inducement which is not made available to all applicants who apply to or enroll in the school.
- F. It is also a violation to induce or attempt to induce or encourage any prospective student to attend any member school for the purpose of participating in athletics, even when special remuneration or inducement is not given. Please remember that you may not be offered or receive any benefit, service, privilege or opportunity which is not also provided or made available to all prospective students at that school.  
Note: If you are interested in finding out more information about a school, contact the principal/official

## Athletic Eligibility Rules—Page 4

representative or an administrator at the school, not a member of the coaching staff.

### 9. School Team Sports Seasons

- A. Each sport conducted by IHSA member schools has a starting and ending date. Your school may not organize a team, begin practice or participate in contests in a given sport until the authorized starting date. Your school may not continue to practice or participate in contests after the authorized ending date. This means that:
  - 1. During the school year, you may not participate on a non-school team coached by any member of your school's coaching staff unless it meets specific criteria established by the by-laws.
  - 2. No school coach may require you to participate in an out-of-season sport program as a requirement for being a member of a school team.
- B. Violation of the sport season by-laws will result in penalty to you and/or to your school's coaching personnel.

### 10. Playing in Non-School Competition

- A. During the time you are participating on a school team in a sport at your high school, you may neither play on a non-school team nor compete in non-school competition as an individual in that same sport or in any skill of that sport.
- B. If you participate in non-school competition during a sport season and subsequently wish to join the school team in the same sport, you will not be eligible.
- C. If you wish to participate in a competition sanctioned by the National Governing Body, or its official Illinois affiliate for the sport, your principal/official representative must request approval in writing from the IHSA Office prior to any such participation.

- D. You may try out for a non-school team while you are on your school's team in that same sport, but you may not practice, receive instruction, participate in workouts, or participate in competition with a non-school team in that same sport until you cease being a member of your school's team. You cease being a member of your school's team when the team(s) of which you are a member terminates for the school term.
- E. You will become ineligible if you participate on, practice with or compete against any junior college, college or university team during your high school career.

### 11. All-Star Participation

- A. After you have completed your high school eligibility in the sport of football, basketball, soccer or volleyball, you may participate in three (3) all-star contests in any of these sports and still play for other school teams, provided the high school season in that sport has been completed.

You may lose your eligibility for other interscholastic sports if you play in all-star competition in any of these sports under any other conditions.
- B. You are not restricted from participating in all-star competition in sports other than football, basketball, soccer or volleyball, except that you may not do so during the school season for the sport.

### 12. Misbehavior During Contests

- A. If you violate the ethics of competition or the principles of good sportsmanship, you may be barred from interscholastic athletic contests, either as a participant or spectator or both.
- B. If you are ejected from a contest for unsportsmanlike conduct, you will be ineligible for your team's next contest. You are also subject to other penalties.

## IV. STUDENT EXPECTATIONS

One of the goals of District 206 is to develop positive, constructive student behavior. In general, students are expected to:

- Respect the authority of teachers and school personnel and the rights of all members of the school community.
- Refrain from those practices which interfere with the health, safety, or educational opportunities of themselves or other members of the school community.
- Obey all federal, state, local, and school-enacted rules and regulations pertaining to behavior.
- Be on time for every class and ready for classwork when the bell rings by making a serious and continued academic effort to:
  - Complete all assigned work on time.
  - Perform in relation to and consistent with his individual ability.
  - Give complete and undivided attention to the teacher.
  - Display a spirit of cooperation with teachers and other students.
- Respect the property of the school and all members of the school community.

Specifically, it is an expectation of all students to do the following:

1. **Wear a Visible Student ID**—Students must wear an ID card, around the neck, that is visible on a breakaway lanyard at all times. Additionally students are required to show that ID card when boarding buses and when requested by any staff member, security person, or the bus driver. Failure to present an ID card when requested may result in disciplinary action. IDs must not be defaced in any way by applying stickers, magic markers, drawings, etc. Defacement of IDs is strictly prohibited and may also result in disciplinary action.

- a. **Temporary IDs** – Students are allowed three temporary one day IDs, at no cost, for the entire school year. Temporary or new IDs must be obtained before the start of the school day. *A temporary ID must be worn on the left side of the upper torso.* After three no-cost temporary IDs, temporary IDs will start at \$1.00 and the school reserves the right to raise the amount of the temporary on a case by case basis. In an event the student does not have a dollar for a temporary ID, the student’s account may be billed and consequences may be given.
- b. **IDs are school property** and must be relinquished to any school personnel upon request.
- c. After school has begun you may be issued a consequence for not having an ID.

2. **Display Responsible Cafeteria Conduct**—The District 206 schools have closed campuses. Students are not allowed to leave the building during lunch periods. Students can purchase or bring a lunch from home. To assure the proper maintenance of the facilities and help maintain order, the following list of rules must be observed by all students. Violators are subject to disciplinary action:

- a. Students are required to be on time for their lunch period.

- b. Students must be wearing their ID in order to enter the cafeteria and receive lunch.
- c. Food is to be eaten only in the lunchroom area and may not be transported from one section of the lunchroom to another.
- d. Trash must be removed as soon as students finish eating.
- e. All tables, and the immediate eating area, must be left clean—this is the responsibility of everyone at the table.
- f. Students are to eat in their assigned section only and are not to walk around.
- g. Throwing of objects is prohibited in the cafeteria.
- h. Students are not allowed to sit on the lunch tables.
- i. Food and beverage **MAY NOT** be taken out of the Cafeteria.

3. **Comply with the Dress Code:** If the style of dress or grooming appears to be disruptive to the educational process, or could constitute a threat to the safety and health of students, it will not be permitted in school. In general, the body must be covered from shoulder to fingertip length. The following dress is NOT allowed:

- Bare midriiffs or excessively tight or revealing tank tops
- Bare feet (shoes must be worn at all times)
- Pajamas or slippers
- Shorts, skirts, or dresses shorter than fingertip length (Fabric must show below the student’s fingertips with the arm fully extended down the side as measure of appropriate length)
- Slits in shorts, skirts or dresses that extends above the finger-tip length
- Torn garments-fingertip length
- Visible undergarments
- Clothing or jewelry with inappropriate insignias (such as obscene, provocative, or disrespectful messages)
- Pants that sag below the hips
- Book bags, string bags, or purses larger than a sheet of paper
- Excessively tight, fitted or revealing garments
- Lined jackets/coats/vests, hats, bandannas, gloves, and sunglasses (These can all be worn to school, but must be removed upon entering the building)
- Heads cannot be fully covered

**Inappropriate clothing will be confiscated and returned at the end of the day with the loss of privilege points. See your dean if you have any questions regarding dress code.**

4. **Display Appropriate Bus Conduct**—Conduct on buses is expected to be governed by safety and good taste. All school rules and regulations apply to, and are enforced, on buses. Appropriate disciplinary action, may include suspension from school and/or bus. Students who ride the buses to school must realize that the bus drivers are in complete charge of the buses at all times. Video cameras may be used to promote compliance with the rules of conduct. Videotapes are protected student records. In addition to following the driver's directions at all times, expectations of students who ride the bus are:

- a. Present a current Student ID (with bus route) upon boarding the bus.
- b. Board and leave the bus in an orderly manner at the designated bus stop nearest their home.
- c. Remain seated at all times.
- d. Keep books, instrument cases, feet, and other objects out of the aisle.
- e. Refrain from defacing the bus or its equipment.
- f. Refrain from extending their head, hands, arms, or legs out of the window.
- g. Refrain from holding or throwing objects out of the window or within the bus.
- h. Refrain from smoking or using any form of tobacco.
- i. Observe usual classroom conduct. Unruly conduct, including the use of obscene language, and inappropriate behavior will subject the student to disciplinary action.
- j. Wait for the driver's signal before crossing in front of the bus upon departure from the bus.
- k. Use seat belts at all times when riding in a District 206 vehicle.
- l. Must ride assigned bus.

## V. **Student Code of Conduct**

The Board of Education of District 206 believes all students are entitled to a fair and appropriate education without disruption or threat by any other student or any staff member. In accordance with Public Act 99-456 (commonly known as Senate Bill 100), District 206 has met with a Parent-Teacher Advisory Committee to review the content and implementation of discipline policies, including student searches. The committee also reviewed procedures to ensure the safety of all students and staff, both during the school day, and while traveling to and from school. Students who cause a threat or disruption to another student, their right to an education, the safety of anyone else in the school, or the operation of school will be issued consequences on a case-by-case basis.

When students make poor choices that are severe in nature, there will be consequences. Some examples of a severe infraction might include: **fighting, truancy, overt defiance, gross insubordination, graffiti, gang activity, etc.** These types of infractions will result in an automatic referral resulting in some type of consequence that will include suspension and possible arrest. Extended days of Out of School suspension will be reserved for the extreme cases of severe behavior (i.e. mob action, weapons, etc.).

Less severe, or mischievous behavior, will be addressed within class as much as possible on the teacher's level. If a teacher has used the interventions

provided to them with no success, then it will be necessary to write a referral for continued mischievous behavior. One of the interventions that will be used by both the teachers and deans will be parent contact. Parents who are contacted by their student's teacher are asked to follow-up with the student to ensure that the message is consistent - the misbehavior will not be tolerated.

As students work their way through the Simmons model, some other interventions will be implemented. These may include but are not limited to: loss of student privileges; ISS (In School Suspension); or temporary placement in the District 206 Behavior Intervention Classroom. The BIC Program will be used as a last effort to assist students in making better choices with their opportunities at their high school. Consideration may also be made to change a student's placement to an alternative setting if the student proves that he or she is a threat to the overall school setting.

The District's process for handling student behavioral problems is a progressive discipline policy (based on the Simmons model) that will be consistently and fairly applied. The basis for such a process is a clear set of rules that students are required to follow. **This process is designed to provide interventions to students involved in repeated offenses.** It is the hope of the school administration and staff that students involved in our schools will develop skills to manage their behavior effectively as a result of interventions designed and implemented by the PPS (Pupil Personnel Services) staff.

Students who repeatedly violate the school's discipline policy will be referred to the MTSS Team where their current interventions will be reviewed and future needs/goals for the student will be determined. For the good of the vast majority of the student body, individual students who consistently violate the rights of others, who exhibit little or no interest in the basic purpose of school, may be excluded from school in a manner and period of time consistent with District 206 Board of Education Policy, and State Law.

The following terms and behaviors, as well as possible consequences, are intended to expand and clarify the above policy:

- a. **Overt Defiance**—To deliberately disobey reasonable requests of teachers and other school authorities in regards to their conduct on school property or at school-sponsored events is gross insubordination. Disciplinary action, including possible recommendation for expulsion from school, may be taken against offenders.
- b. **Threats** of any kind (not limited to verbal, written, or electronic) to any member of the school community are considered to be a serious offense and may result in expulsion. Please refer to the District Policy of Prevention of Bullying, Intimidation or Harassment, (page 34)
- c. **School Disruptions**—State law prohibits a student from participation in disruptive activities. This includes acting alone, or with others, to: Interfere with the movement of people in an exit, an entrance, or a hallway of a District building without authorization from an administrator. Interfere with an authorized activity by seizing control of all or part of a building. Use force, violence, or threats to cause disruption during an assembly. Interfere with movement of people at

an exit or an entrance to District property. Use force, violence, or threats in an attempt to prevent people from entering or leaving District property without authorization from an administrator. Disrupt classes while on District property or on public property that is within 500 feet of the school, a required class or activity, entering a classroom without authorization and disruption of the quality of education provided for each individual student with profane language or any misconduct. Interfere with the transportation of students in District vehicles.

- d. **Vandalism and Theft**—Students may not vandalize, deface, damage, destroy, or steal property belonging to the school, staff members, or students (this includes the security cameras). Defacement, destruction, or theft of public or private property is against the law. Any student involved in this kind of action may be suspended, and will be required to pay for all destruction or loss. If the value of the material stolen is greater than \$500, the offense will be handled more severely and a referral will be made to the proper civic authorities and may result in arrest.
- e. **Dangerous Conduct**—Dangerous conduct including, but not limited to, snowballing, possession or use of fireworks, or possession of any article or weapon that may cause injury to persons or damage to property is strictly forbidden in the school building, on or near school grounds, or in school buses. This also includes off-campus conduct that leads to conflict and/or fights between students in school. Appropriate disciplinary action, including recommendation for expulsion from school, may be taken against students apprehended. Referral may be made to the proper civil authority and may result in arrest.
- f. **Intimidation and/or Extortion**—Students may not cause another person to perform, or omit the performance of any act against his will or in violation of school regulations. Appropriate disciplinary action will be taken.
- g. **Trespassing**—Students and non-students may not commit criminal trespass to school property. Criminal trespass is entering school premises or going into a school building after receiving notice to leave. All visitors must sign in at the main entrance and receive permission to enter the building. Appropriate disciplinary action will be taken. A referral may be made to the proper civil authority and may result in arrest.
- h. **Fighting and Rough Play**—Students involved in fighting may be suspended from school. Rough play, pushing, shoving, near-fights, bickering fights, bickering and instigating fights by carrying gossip are all activities which interfere with the safety and order of the school. Appropriate disciplinary action, including possible recommendation for expulsion from school, will be taken. Referral may be made to the proper civil authority and may result in arrest.  
**Mob Action**—2 or more students together attempting to do harm to someone or something physically or emotionally.
- i. **Gangs, Gang-related and/or Gang-like Activities**—Under the state law, a student is prohibited from membership or involvement in a public school fraternity, sorority, secret society, or gang. Affiliation with or participation in any street gang is strictly forbidden in District

206 schools. A “gang” as defined by the Board of Education is any group of two or more persons whose purposes include the commission of illegal acts. This may also be construed as **mob action**. Students engaged in this type of activity may be subject to suspension and/or recommendation for expulsion from school. Additionally, students on school property, or at a school activity, shall not:

1. Use any speech or commit any act in furtherance of the interests of any gang or gang activity including, but not limited to: soliciting others for membership in any gangs; requesting any person to pay protection or otherwise intimidating or threatening any person; inciting other students to act with physical violence upon any other person.
  2. Commit any act or use any speech, either verbal or nonverbal (gestures, handshakes, etc.), showing membership or affiliation in a gang.
  3. Wear, possess, distribute, display or sell any clothing, jewelry, emblem, symbol, sign or other thing which is evidence of membership of affiliation in any gang
- j. **Weapons (including look-alikes)**—Possession, use, control, or transfer of any object which may be used to cause bodily harm, including but not limited to guns, knives, box cutters, tasers, brass knuckles, **pepper spray/mace**, and billy-clubs, is strictly prohibited. Sticks, baseball bats, pipes, bottles, locks, pencils, etc. may be considered weapons if used to cause bodily harm. Appropriate disciplinary action, including possible recommendation for expulsion from school, will be taken. Referral may be made to the proper civil authority and may result in arrest.
- k. **False Alarms**—A student apprehended for making a bomb threat or for tampering with a fire alarm or any other alarm system that might endanger the safety of the occupants, property, or responding emergency equipment, may be recommended for expulsion. Such acts may be reported to the proper civil authority and may result in arrest.
- l. **Illegal Drugs and Substances**—It is a violation of District policy for any student: To possess or attempt to possess, procure, purchase, use, consume or attempt to use or consume alcoholic beverage, controlled substance or dangerous drugs. To sell, supply, give or attempt to sell, supply or give to any person any controlled substance or dangerous drug. **Possession or Use of Alcohol or Drugs**—Having possession of, the odor of, or being under the influence of any drug. This includes, but is not limited to, over the counter stimulants or depressants that produce a physiological change. Controlled substances are not allowed in the building, on school property, or at any school sponsored activity, including home or away sporting events.
- m. **Smoking Regulation**—Smoking and possession of smoking materials (for example: vapor/electronic cigarettes) are forbidden for students anywhere in the building, or campus, on buses or at bus stops. The penalty will relate to the number and nature of the violation. Appropriate disciplinary action will be taken and may result in suspension from school.



- n. **Forgery and/or Unauthorized Possession of School Forms**—Unauthorized possession of readmits, hall passes, interview slips or other school forms and/or tampering with school forms (including the forging of staff signatures) are against school procedure and may result in suspension from school.
- o. **Profanity and/or Racial Slurs**—Vulgar language, profanity and racial slurs have no place at District 206. The use of such language may result in suspension from school.
- p. **Gambling**—Gambling in any form is forbidden within the school and on school property. Appropriate disciplinary action will be taken. Referral will be made to the proper civil authority and may result in arrest. Card/Dice Playing (or Possession of card/dice) is not permitted anywhere on school property. Offenders will be sent to the Deans' Office with a referral and may be subject to disciplinary actions.
- q. **Cell Phones and Electronic Equipment**—Please consult the District 206 Electronic Use Policy in the next section of the handbook entitled District Policies.
- r. **Closed Campus**—Violation of the closed-campus policy may result in disciplinary action, including possible suspension from school.
- s. **Arson or Attempted Arson**—Attempting to start, or actually starting an unauthorized fire. May result in disciplinary action and may result in arrest.
- t. **Counterfeiting**—Any treasury plates or attempts at look-a-likes made in print shop and including, but not limited to computer generated facsimiles. Restitution and appropriate disciplinary action will be taken. Referral may be made to the proper civil authority and may result in arrest.
- u. **Display of Affection or Amorous Behavior**—Public display of affection other than hand-holding: can include kissing/fondling or any other excessive displays of affection.
- v. **Aggressive Physical Behavior** – Aggressive physical behavior towards any district 206 faculty or staff member may result in appropriate disciplinary action including recommendation for expulsion from school. Such acts may be reported to the proper civil authority and may result in arrest.
- w. **Advertising or Unauthorized Sales of** – Advertising or sales for out-of-school businesses, functions, or for personal profit are not permitted except through school publication paid advertising. Announcements will not be made and advertising cannot be posted. Consequences may be given.

**PROBATIONARY BEHAVIOR CONTRACT:** The Probationary contract is for students that exhibit chronic discipline problems such as; aggressive behavior, fighting, gang activity, gross insubordination, mob action and receive multiple referrals. The purpose of this contract is to help the student, along with the parents, focus on the areas of his/her behaviors that have contributed to this situation. Any violation of the behavior probationary contract may lead to further disciplinary action including recommendation for expulsion from school.

## **EXPLANATION OF POSSIBLE DISCIPLINARY CONSEQUENCES:**

The suspending school official shall give the student oral and/or written notice of the charges and evidence to support the charges. If the student denies the charges, the student has the opportunity to present an explanation in a conference with the suspending school official. The school officials shall then inform the student whether or not a suspension is imposed. The student's parents must be notified immediately by the school official of the suspension, reasons for the suspension, the rules and regulations allegedly violated the number of days of suspension, and the right to appeal the suspension.

- a. **In-School Suspension (ISS)**—A temporary termination of classroom attendance. Students assigned an in-school suspension will spend a class period, a full day, or multiple days in an assigned area with classroom atmosphere maintained. Inappropriate behavior in ISS will result in further consequences.
- b. **Out-of-School Suspension (OSS)**—A temporary termination of school attendance and participation in all school activities until specific stated conditions are met, including a parent conference. Suspensions will not exceed 10 days in length. Any suspension over five days must have the approval of the Principal, or his/her designee.
- c. **Any penalties** that are not fulfilled by the end of the school year may carry over to the next school year for completion.
- d. **Expulsion**—A permanent termination of enrollment for an extended period of time. Action is taken in cases of serious violations of school regulations where the welfare of students is endangered or educational setting is disrupted.
- e. **Loss of Student Privileges**—All students begin the school year with a total of **100** points. In addition to any possible consequences such as ISS or OSS issued to students for violations of the student handbook discipline code, disciplinary infractions will result in the subtraction of points as follows, but not limited to:
  - Third ticket – two points
  - Dress Code – two points
  - Profanity– two points
  - Reaching Step 5 of Simmons – two points
  - Card Violation – five points
  - Student ID Violation – five points
  - Tardy Sweep – five points
  - Mischievous Behavior – five points
  - Sixth tardy to a class (in one quarter) – five points
  - Not in assigned area – five points
  - Violation of Electronics Policy – five points
  - ISS Violation – ten points
  - Unauthorized Sales – ten points
  - Play-fighting/Horseplay – ten points
  - Verbal altercation – ten points
  - Intimidation, bullying, threats – ten points
  - Overt defiance/gross insubordination – ten points
  - Truancy – fifteen points
  - Vandalism or theft under \$500 – ten points
  - Gang or Gang-Related activities – fifteen points
  - Possession/odor of/use of drugs or alcohol – ten points

- Aggressive behavior – ten points
- Vandalism or theft greater than \$500.01 – fifteen points
- Fighting – twenty points

**Repeated violations may result in increased point(s) reduction.**

Students whose point totals drop to the following amounts will be subject to additional consequences as indicated below:

**89** – Loss of privileges to attend all extracurricular events (*dances, games, graduation ceremony, etc.*)

**85** – Loss of privilege to participate in extracurricular activities (this includes athletics)

**75** – possible recommendation for alternate educational placement/setting

**It is each student’s responsibility to keep track of his/her points.** Students may gain back points as follows:

- Five points for going two weeks without receiving any disciplinary referrals or consequences from a discipline card or any infractions
- Four points for each hour of community service as approved by the dean/administration and monitored by the designated staff member; points must be earned back one week prior to attending event.
- Students are only allowed to earn back twenty points using community service per semester.

**NOTE: Graduating students may lose the privilege to participate in end of the year activities for disciplinary reasons (for example: prom, Senior picnic and graduation ceremony).**

## **VI. DISTRICT POLICIES**

**\*Any violation of District Policies may result in consequences**

### **1. Access to Electronic Networks**

Electronic networks, including the Internet, are a part of the District’s instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication. The Superintendent shall develop an implementation plan for this policy and appoint system administrator(s).

The School District is not responsible for any information that may be lost or damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

### **Curriculum and Appropriate Online Behavior**

The use of the District’s electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library

resource center materials. As required by federal law and Board policy 6:60, Curriculum Content, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyber-bullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

**The District's electronic network is part of the curriculum and is not a public forum for general use.**

### **Acceptable Use**

All use of the District's electronic networks must be: (1) in support of education and/or research, and be in furtherance of the goals stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any material that is stored, transmitted, or received via the District's electronic networks or District computers. General rules for behavior and communications apply when using electronic networks. The District's *Authorization for Electronic Network Access* contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

### **Electronic Devices & Accessories – General Use**

Using or possessing an electronic paging device: Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

### **Security Risks**

**Electronic devices are especially vulnerable to loss and theft. Bloom and Bloom Trail High Schools accepts no responsibility for personal property brought onto campus by students. School personnel are not required to investigate loss or theft.**

## Internet Safety

Technology protection measures shall be used on each District computer with Internet access by both adults and minors to visual depictions that are:

(1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses.

## Authorization for Electronic Network Access

Each staff member must sign the District's *Authorization for Electronic Network Access* as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s) must sign the *Authorization* before being granted unsupervised use.

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

The failure of any student or staff member to follow the terms of the *Authorization for Electronic Network Access*, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

LEGAL REF.: No Child Left Behind Act, 20 U.S.C. §6777. Children's Internet Protection Act, 47 U.S.C. §254(h) and (l). Enhancing Education Through Technology Act, 20 U.S.C §6751 et seq. 720 ILCS 135/0.01.

CROSS REF.: 5:100 (Staff Development Program), 5:170 (Copyright), 6:40 (Curriculum Development), 6:210 (Instructional Materials), 6:230 (Library Media Program), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:190 (Student Discipline), 7:310 (Restrictions on Publications).

## **2. Prevention of Bullying, Intimidation, and Harassment**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors is a goal of the District 206.

Bullying on the basis of actual or perceived race, color, nationality, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

- During any school sponsored education program or activity.
- While in school, on school property, on school buses or other school vehicles, at designated bus stops, or at school sponsored or school sanctioned events or activities.
- Through the transmission of information from any electronic device, and/or social media.

Students are not to engage in any form or type of aggressive behavior that does physical or psychological harm to someone else. Students who urge encourage or incite aggressive behaviors which cause physical or psychological harm will be treated as those who actually commit the offense.

Prohibited aggressive behaviors include, but are not limited to: the use of bullying, physical violence, threats, (not limited to verbal, written or electronic) noise, coercion, intimidation, fear, hazing, initiation rituals, psychological threats, symbolic threats (such as harming an effigy, or internet based images or likeness using any social media) physical abuse, or other comparable conduct. When a student engages in behaviors that are considered to be aggressive, bullying or hazing, normal disciplinary measures will be followed per the student handbook. Additionally, the Building Principal or his/her Designee will send the Notice of Aggressive Behavior, Bullying or Hazing Letter.

Students may not organize, incite, participate in, or perpetuate forms of civil disobedience such as sit-ins, walkouts, boycotts or other disruptions of the normal operation of the school. Appropriate disciplinary action, including recommendation for expulsion from school, will be taken against offenders. Referral to civil authorities will be made and may result in arrest.

When a student engages in behaviors that are considered to be aggressive, bullying or hazing, normal disciplinary measures will be followed per the student handbook.

Students are encouraged to report claims or incidences of bullying, harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a complaint manager. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

### 3. Search and Seizures

In order to maintain order and security in the school, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

- School property that is owned by the school (such as lockers, desks, and parking lots) may be inspected. Students have no reasonable expectation of privacy in these places or in their personal effects left in these areas.
- Unannounced canine locker searches will occur periodically. The high school administration reserves the right to search student lockers at any time.
- School authorities may search a student and/or the student's personal effects in their possession (purses, wallets, book bags, etc.) when there is a reasonable ground for suspecting that the search will produce evidence that the student has violated the law or a school rule or policy

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

### 4. Notice of Surveillance

**School Property:** This building and the outdoor school grounds and facilities thereon contain surveillance equipment, including video recorders. Activities that take place while you are present in this school building, on outdoor school grounds or in the facilities thereon may be video recorded and will be used for student disciplinary purposes when necessary. Presence in the school building, on the outdoor school grounds or in the facilities thereon constitutes consent by all interested parties, including both students and parents, to the making of such video recordings.

**School Bus:** Each regular, athletic, and activity bus operated for the District high schools contains surveillance equipment, including audio and video recorders. Conversations and activities that take place while you are riding on this school bus may be audio and/or video recorded and will be used for student disciplinary purposes when necessary. Riding the school bus constitutes consent by all interested parties, including both students and parents, to the making of such audio and video recording.

### 5. Sexual Harassment

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex. Such practices or actions include, but are not limited to:

- Use of authority or superior position to solicit sexual favors which might affect student status, honors, achievements or progress.

- Sexual advances which interfere with student's participation in or success with any aspect of the educational or extracurricular program.
- Gender based derogatory remarks, questions, statements or actions which have an intimidating effect.

Students are encouraged to report claims or incidences of sexual harassment to the Nondiscrimination Coordinator, Building Principal, Assistant Principal, Dean of Students, or a complaint manager. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

## **6. Non-Discrimination Policies**

Title IX of the Education Amendments of 1972 prohibits District 206 High Schools from sex discrimination in any educational program or activity it operates. District 206 High Schools do not discriminate on the basis of handicap in any educational program or activity operated by District 206 High Schools. Additionally, vocational education opportunities will be offered without regard to race, color, national origin, sex or handicap. Inquiries concerning the school's obligation under these regulations should be directed to the School's Title IX and 504 Compliance Officer.

Dr. Lenell Navarre, Title IX Coordinator  
Ms. Carole Burns, Section 504 Coordinator  
100 West 10<sup>th</sup> Street  
Chicago Heights, IL 60411  
Tele. 708-755-7010

Students who feel they are being discriminated against or denied access may pick up the proper forms through their counselors.

Bloom Township District 206 provides special education and related services to students with disabilities pursuant to school district procedures, state and federal regulations. The district offers a full continuum of services in the least restrictive environment. Parents have the right to request a copy of the district's "Special Education Procedures" and the "Procedural Safeguards". Copies of both documents can be requested from the Remedial Education Office and/or found on the district's website and at:

<http://www.isbe.net/spec-ed/pdfs/ncprocsfgrds 34-57j.pdf>

### Reglas contra la Discriminación Título IX y Sección 504

El Título IX de las Reformas de Educación de 1972, les prohíbe a las Escuelas Secundarias del Distrito 206 la discriminación de sexos en cualquier programa educacional que se lleve a cabo. Las Escuelas Secundarias del Distrito 206 no discriminan por sexo en sus admisiones, en empleo o en el desarrollo de cualquier programa educacional o actividad. La Sección 504, prohíbe la discriminación por impedimento o inhabilidad en cualquier programa o actividad patrocinados por las Escuelas Secundarias del Distrito 206.

Además, las oportunidades de educación vocacional serán ofrecidas sin considerar raza, color, origen, sexo o impedimento. Preguntas que se tengan sobre las obligaciones de las escuelas bajo estas regulaciones, deberán ser dirigidas al Título IX Escolar y al Oficial de Quejas 504.



Dr. Lenell Navarre, Title IX Coordinator  
Ms. Carole Burns, Section 504 Coordinator  
100 West 10<sup>th</sup> Street  
Chicago Heights, IL. 60411  
Tele. 708-755-7010

Los estudiantes que sientan discriminados o negados al acceso educacional, pueden obtener las formas adecuadas a través de sus consejeros.

### **7. Student Record Rights and Privacy**

All academic and personal records pertaining to individual students are confidential and can be inspected by students, parents, and school officials only. Anyone else wishing to see a student's record must get written permission from the parents, the student, or the courts. Upon written requests, the school will make the entire record, as well as selected items from that record, available for review. In some cases, such as with psychological testing, social work profiles, special education placement, etc., parents and students should seek interpretation from persons trained in the administration and interpretation of such tests.

The rules and regulations regarding the Federal Right to Privacy Act and the School Code of Illinois 122-50 are available at both the Superintendent's Office and the Principal's Office upon request for your inspection. At that time, the requesting party will be provided with the regulations regarding the maintenance of records and the appropriate procedures governing the request for copies of such records.

### LOS EXPEDIENTES ACADEMICOS

Todos los expedients académicos y personales perteneciente a un alumno individual son confidenciales y solamente los alumnos, los padres, y los funcionarios de la escuela tienen el derecho de inspeccionarlos. Cualquier otro que desee ver los documentos de un estudiante necesita el permiso escrito de los padres, o del alumno, o de las cortes. Al recibir su petición escrita la escuela facilitará el entero expediente académico, y tal será disponible al estudiante y/o los padres. En algunos casos, tal como los exámenes psicológicos, el perfil escritos de trabajo social, la colocación de las personas educadas en la administración y interpretación de tales exámenes.

La reglas y regulaciones con respecto a los Derechos Federales de Privacidad y el Código Escolar 122.50 de Illinois están disponibles en las oficinas del superintendente y del director de la escuela secundaria cuando usted presente su petición. En ese momento, se le dará las regulaciones en respecto al cuidado de los expedientes académicos y los procedimientos apropiados que regulan el pedido de dichas copias.

### NON-CUSTODIAL PARENTS' RIGHT TO INFORMATION

All pertinent information regarding the progress of a child will be shared with non-custodial as it would with custodial parents. Federal Law (Federal Education Rights and Privacy Act) and state law (Illinois Student School Records Act) mandate that non-custodial parents receive the same consideration as custodial parents and should receive such information as:

- Report cards
- Statewide test results
- Invitations to parent-teacher conferences
- Access to child's records
- Other information shared with the custodial parent

The only way in which a non-custodial parent may be denied access to this information is if there is a court order specifically prohibiting the non-custodial parent's contact with the school. The request from a custodial parent in itself is not enough to deny access to a non-custodial parent.

## 8. District 206 Bilingual Department

### Mission Statement

The Bilingual Department, located at Bloom High School, is dedicated to providing rigorous education for English Language Learners by providing English Language Instruction along with classes in the core subjects in native language when possible in an effort to smoothly transition into mainstream classes.

### Program Goals

- To improve students' acquisition of English in speaking, listening, reading and writing as measured by the ACCESS test.
- To provide instruction aligned with mainstream curriculum in the core areas of math, science and social studies.
- To transition students to mainstream classes once they are proficient in all four areas of language acquisition.
- Once mainstreamed, the Bilingual Department also monitors student success and works to provide interventions when necessary.

### Program Placement Information

Identifying ELL students:

1. Administer a Home Language Survey to **ALL** students newly registering in the district.
2. Assess the English language proficiency of all students whose parents answered "yes" to one or both of the Home Language Survey questions, "Is a language other than English spoken in the home?" and "Does the student speak a language other than English?"
3. If the student is identified as Limited English Proficient (LEP), we will provide services as required based on the individual student's needs.
4. Annually report identified LEP students on the Student Information System (SIS).

### Program Exit Information

Exit Criteria:

As of January 1, 2010, students who obtain an overall composite proficiency level of 4.8 **as well as a 4.2 composite literacy (reading/writing) proficiency level (Tier B or C)** on the annually administered state approved English language proficiency test, **ACCESS for ELLs®**, are to be considered English language proficient. Students who enter the program are still monitored by the department until they graduate.

3 year assessment

If a student is enrolled in the Bilingual program for three years and does not meet the proficiency standards listed above, the District provides the parents with a recommendation letter to have the student remain in the program. The parent must authorize the continuing placement.

## **VII. GENERAL SCHOOL POLICIES**

**\*Any violation of General School Policies  
may result in consequences.**

1. **Driver Education** – Driver’s Education will be provided to students who demonstrate responsible behavior. Students may be restricted from or removed from Driver’s Education if they do not:
  - a. Demonstrate academic progress (must receive a passing grade in at least five courses during the previous two semesters to enroll in a driver education course).
  - b. Demonstrate responsible behavior:
    1. Refrain from excessive acts of inappropriate behavior or acts of unacceptable behavior as defined by the student handbook.
    2. Successfully complete consequences when assigned.
    3. Follows attendance policy.
    4. Does not receive excessive numbers of detentions, ISS days or suspensions.
  - c. Be at least a classified sophomore at the time of enrollment into the program.
  - d. If a student is dropped from the program due to inappropriate behavior, etc. the fee is non-refundable.
2. **Hall Passes** – Other than the passing periods, students are not permitted in the hall unless they are in possession of a properly authorized hall pass. Teachers will issue hall passes only in an emergency. These rules apply after school as well as during the regular school day.
3. **Visitors** – All visitors must enter through the main entrance. Proper identification is required or admission may be denied. Visitors must sign in upon arrival and sign out upon departure. A visitors’ badge must be displayed at all times while in the building. Visitors should not disrupt the learning environment. Any disruptions may result in further action.
4. **Lockers** – The assignment of a locker to a student is made subject to the right of school officials to have access at any time the administration or the school deems necessary.
  - Students are not permitted to share lockers.
  - The only items that may be placed in the locker are articles of clothing, school books or supplies relating to school use, lunches and personal items that the student is legally entitled to have in his or her possession.
  - Padlocks are not allowed to be placed on hall lockers.
5. **Fire or Disaster Drills or Emergencies** – When the alert is sounded, instructions from teacher must be carried out immediately and calmly. The number over the classroom door corresponds to the stairwell and exit which are to be used during the drill or emergency.

6. **Student Loans** – Student loans for school-required materials must be made through the Bookstore.
7. **Work Permits** – Work permits and Promise of Employment forms are available in the Main Office.
8. **Bookstore** – The Bookstore will be open before and after school and during the day for the purchase of school supplies, obtaining textbooks, classroom supplies or insurance forms, P.E. uniforms, yearbooks, dance tickets, and to handle problems relating to book rentals and registration fees. **The Bookstore will not cash checks of any type. Students must have a hall pass from their teacher to the bookstore during class time.**
9. **Lost and Found** – Items may be turned in or claimed in the Bookstore.
10. **Messages for Students** – Only in an extreme emergency will messages be delivered to students. When an emergency exists parents should contact the counselor.  
**Flowers, balloons, cakes/desserts and other gifts cannot be delivered to students at school. Any item that is distracting to the learning environment will be confiscated until the end of that school day.**
11. **Evening Activities** – The school will only be responsible for students for period of 15 minutes following games, dances and other night activities.
12. **Student Driving and Parking** – **Student driving is by permission only.** Student parking is only permitted in designated areas at school. The Student Parking Permission form may be picked up in Office 1.401. It is to be completed in detail. The following will be considered for approval to drive:
  - a. Student must obtain, fill out, and return student parking permission slip to Office 1.401.
  - b. Student must provide proof of valid driver’s license and up-to-date car insurance on any and all vehicles that will be driven to school.
  - c. Parking permits are \$10 for the school year, to be paid in cash only.
  - d. Failure to follow school rules, while in cars or on school property may result in disciplinary action and parking privileges may be revoked.
13. **Medical Requirements** – Illinois school code requires that incoming freshman have a physical completed by a physician and an up-to-date immunization record. Students transferring from another high school are required to present a compliant ninth grade or more current physical and an up-to-date immunization record at the time of registration. Annual physical examinations are required for all student athletes and ROTC Cadets. As of 2015, students need to receive the Meningococcal vaccine twice prior to their senior year of high school.
14. **Transfer Students** – Transcripts of credit earned in high schools accredited by the North Central Association of Secondary Schools are accepted at designated value providing that no study taken elsewhere shall be given more credit than the equivalent study taken in District 206 High Schools. The previous work of transfer students will be considered in comparison to District 206 requirements of courses on an individual basis.
15. **Transcripts** – Official transcripts will be forwarded to colleges and/or employers only at the request of the student. A fee of \$5.00 per transcript is charged after the second request.
16. **Change of Name, Address or Phone Number** – If there is a change in a student’s name, address or telephone number, it is necessary to report that change immediately to the Registrar’s Office 1.202.

17. **Dispensing of Medication** – Students should not take medication during school hours or during school related functions unless it is necessary for the student’s health. If the student’s health care provider and the parent or guardian find that it is necessary that the student take medication during school hours, they must request that the school dispense the medication and follow the District’s policies and procedures on dispensing medication.
18. **No school district employee** will administer or supervise administration of any prescription or non-prescription medication until a signed Medication Release Form is submitted. No student will possess or consume any medication on school grounds or at school related functions other than as provided for in this policy, with the exception of asthma medications. Asthma medication requires an additional Self-Administration Form signed by the parent or legal guardian, as well as a physician’s statement, as required by Illinois School Code (22-30). Any medication brought to school by the student must be in the original container.
19. **Payment of Fees** – Registration fees and other school fees are payable by cash, check, money order or major credit cards. (No personal checks after March 31, 2019).
20. **Lab/Course Fees** – Lab fees may be charged in certain classes. Please check with your teacher or department head for verification of those fees.
21. **Insurance** – Student insurance-may be purchased online for a nominal fee at [www.k12specialmarkets.com](http://www.k12specialmarkets.com)
22. **Illness** – A student who becomes ill during the day must report to the Nurse’s Office. He/she must bring a pass from the teacher whose class he/she is missing.
23. **Fieldtrips** – Fieldtrips are conducted periodically during the school year. Since these trips are organized by the school, all students on a fieldtrip are responsible to abide by all District 206 rules and regulations. Written parental consent is required for all fieldtrips. Classroom teachers have the right to deny attendance on a fieldtrip to students who have excessive absences, tardiness, poor class performance or discipline problems. Students are required to remind their teachers in advance when they know they will be absent for a fieldtrip so that they may arrange for make-up work.
24. **Bus Transportation** – In accordance with state guidelines, District 206 provides bus transportation to and from school for students that live 1.5 miles or more from the school. An activity bus will be provided Monday through Thursday for students who participate in extra-curricular activities or who have after school community service. An athletic bus is provided at both campuses for students who participate in athletics. Students must ride the bus to which they are assigned. Students will not be allowed to board school buses unless they show a valid school ID. Misconduct, disrespect, or a lack of cooperation may result in disciplinary action and/or loss of bus privileges.
25. **Dances** – Dances are sponsored by various school organizations. Traditional dances include Homecoming (fall), Turnabout (winter), and Junior-Senior Prom (spring). Students are reminded that such activities are an extension of the school day, and that all school rules and expectations apply, including appropriate attire. No exceptions will be made! For each dance, students will be required to submit a signed

permission slip specific to that dance. In general, students must arrive at the dance by the designated time and may not return to the dance once they have left the building. Students with outstanding balances on their accounts must pay 10% of their balance with a cap of \$50.00. This is in addition to the cost of the ticket. Additionally, students must be at least high school freshmen and under the age of 21 to attend any school sponsored dances.

- 26. Physical Education Non-Dress Policy** – As stated in the District 206 physical education non-dress policy, students will fail for the quarter if they accumulate 6 days of unexcused non-dressing for physical education. Student progress and non-dress status can be monitored by logging into PowerSchool.

1<sup>st</sup> Non-Dress – Conference (student and teacher)

2<sup>nd</sup> Non-Dress – Phone call home

3<sup>rd</sup> Non-Dress – Referral

4<sup>th</sup> Non-Dress – Phone call home

5<sup>th</sup> Non-Dress – Conference with student

6<sup>th</sup> Non-Dress – Grade may be affected

After the 5<sup>th</sup> non-dress, students will have the opportunity to eliminate non-dresses by doing the following...

1. Attending and participating in PE at after school tutoring (if available)
2. Before school (teacher discretion)
3. 5 Day Consecutive Dress/Participation Policy (see teacher)

## **EMERGENCY SCHOOL CLOSING**

1. In-School – If an emergency arises which forces the closing of school while it is in operation, information concerning dismissal and boarding of buses will be given by PA announcement or by courier. Emergency dismissal will be reported on WCGO (Call #AM1600), WGN, and WBBM.
2. Out-of-School – If weather or emergency conditions require that the school not open for the day, information will be given by local radio station WCGO (AM 1600) and by the Chicago radio stations WGN (AM 720) and WBBM (AM 780); and television stations CBS (2), WGN (9), FOX (32), and CLTV (Cable) News.
3. The school will make every effort to make an “All Call” notification.

You may also inquire about your specific school closing by logging onto the following website:

<http://www.emergencyclosingcenter.com/ecc/home.jsp>

## HOMECOMING – TURNABOUT – PROM

### Criteria for Court

- ❖ Student must have a minimum of a 2.0 grade point average.
- ❖ Student cannot have any failing grades for the last grading period reported on their transcripts.
- ❖ Student cannot have a history of attendance or behavior problems during the previous 12 months.

### DANCE POLICY

**Admittance to school dances is a privilege not a right.**

The administration reserves the authority to deny admission to any student or guest.

All students attending must be in good social standing and have a signed permission slip on file. Good social standing includes: points, attendance and behavior.

Students must present their school ID or Driver's License to be admitted to all school dances.

**Students are not admitted to any dance later than 8pm.**

### DRESS CODE FOR DANCES

**Homecoming – Dress Attire** No athletic shoes, no denim (pants, skirts, dresses or suits of any kind), or warm-up suits of any kind.

**Turnabout – Same as Homecoming.**

**Military Ball – See Commanding Officer.**

**Prom – Formal attire required.** See Prom dress code on school website.

**No Dickies or pants similar to Dickies may be worn to any dance.**

### DANCE REGULATIONS FOR NON-STUDENT ATTENDEES

1. A valid school ID, Driver's License or picture ID must be presented at the dance.
2. Students wishing to invite non-students must complete a "Permission and Guest Form" that is available in the Bookstore; The Guest Form must be submitted for approval by the specified deadline. School administrators reserve the right to deny permission to any guest request. Students below grade 9 are not permitted to attend.
3. Guests may only attend dances for which tickets are sold in advance.
4. **Invited guests must be under 21 years of age.**
5. Students and guests may be refused entrance to a dance at the discretion of the school officials.
6. Students and guests are expected to follow all rules and regulations of the school while in attendance at a dance and are subject to the terms of the disciplinary code.

## Student Log-on Directions for Computer/Network Access

Passwords for new students are set  
to a default password: **Password1**

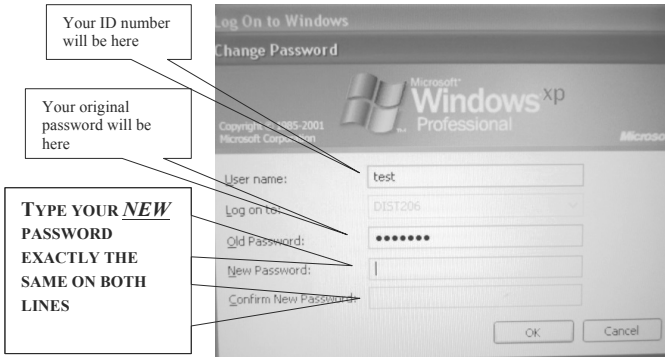
YOUR STUDENT ID NUMBER IS YOUR USERNAME

The first time you logon to the computer system, you will  
receive a box that says:

“You are required to change your password at first logon.”

### **CLICK OK**

The screen shown below will be displayed



**CLICK OK after you have entered your new password twice**

Passwords must be at least **8** characters in length  
and include at least three of the following four:

- UPPERCASE (CAPITAL) letters
- Lowercase (small) letters
- Numbers (0 THRU 9)
- Symbols (example: # % \$)

The new password must be different from the old one  
and cannot include your first or last name

**You will get an error message if these rules are not followed**



## Student Log-on Directions for Google Account Access

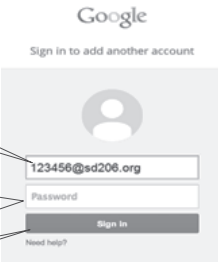
All students have a Bloom Google Account  
for creating and storing files.

You do not have a Google email account from Bloom

You must sign into your regular school account  
before you can activate your Google account.

To activate your Google account:

1. Open a web browser such as Chrome, Firefox or Internet Explorer
2. Navigate to: [www.google.com](http://www.google.com)  
*If you don't see the box below, click on the **Sign In** button in the top right corner*



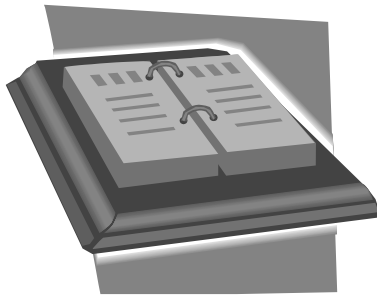
The image shows a screenshot of the Google sign-in page. At the top, it says "Google" and "Sign in to add another account". Below this is a profile picture placeholder, an email input field containing "123456@sd206.org", a password input field, and a "Sign In" button. A "Need help?" link is at the bottom. Three callout boxes point to the sign-in form: the first points to the email field with the text "Type your Student ID number followed by '@sd206.org'", the second points to the password field with the text "Type your **Bloom computer password**. Your Google account and your Bloom account are synchronized and will have the same password.", and the third points to the "Sign In" button with the text "Click the 'Sign In' button'".

3. You are now signed in to Google
4. Click on the apps launcher [*the rubix cube looking icon in the top right corner*]



5. From here you can click on your Google Drive or other Google Apps





**Bloom Trail 2018-19  
School Events Calendar**

# 2018 | **AUGUST**

MONTHLY GOALS	SUNDAY			MONDAY			TUESDAY		

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4
8	9 <i>NO SCHOOL</i> • Teacher Institute Day	10 <i>NO SCHOOL</i> • Teacher Institute Day	11
15 • Sophomores Meeting – Period One • Juniors Meeting – Period 2 • Seniors Meeting – Period 3	16	17 • Varsity Football Scrimmage (H) – 4:30 pm	18
22 <i>EARLY RELEASE</i> • Early Release/12:20 pm Dismissal	23 • Audition Call Backs	24 • Varsity Football vs. Bishop Mac (H) – 6:30 pm	25
29	30 • College Night – 6:30 pm	31 • Homecoming Election Forms Due • Varsity Football vs. Andrew (H) – 6:30 pm	

**NOTES** .....

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# 2018 | SEPTEMBER

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
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.....			
.....			
.....			
.....			
.....	<b>2</b>	<b>3</b> <i>NO SCHOOL</i> • Labor Day – No School	<b>4</b>
.....			
.....	<b>9</b>	<b>10</b> • Progress Reports	<b>11</b>
.....			
.....	<b>16</b>	<b>17</b> <i>NO SCHOOL</i> • No School • Parent-Teacher Conferences – 1 - 7 pm • District 206 Board Meeting – 6 pm • Drive 4UR School Fundraiser	<b>18</b> • Spirit Week
.....			
.....	<b>23</b>	<b>24</b>	<b>25</b>
.....			
.....	<b>30</b>		

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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**SEP**

			1
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5	6 • Homecoming Elections	7 <i>NO SCHOOL</i> • No School • Varsity Football vs Thornridge (A) – 7:00 pm	8 • Sister Cities – Band & Choir
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12 <i>EARLY RELEASE</i> • Early Release – 12 pm Dismissal	13 • Decorating Lock-In • Financial Aid Night – 6:30 pm	14 • Spirit Week	15 Varsity Football vs Crete-Monee – 12:30 pm
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19 • Spirit Week • Spirit Lunch Games	20 • Spirit Week • Spirit Lunch Games	21 • Spirit Week • Homecoming Pep Assembly – Extended 9th Period	22 • Homecoming Football vs Rich South (H) – 12pm • Homecoming Dance – 7 - 10:30 pm
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26 <i>EARLY RELEASE</i> • Early Release – 12:20 pm Dismissal	27	28	29 • Varsity Football vs Rich East (A) – 12 pm • NJROTC Annual Physical Fitness Meet • Parent University @ Prairie State College – 9 am - 1:30 pm
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# 2018 | OCTOBER

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
.....		<b>1</b>	<b>2</b>
.....	<b>7</b>	<b>8</b> <i>NO SCHOOL</i> • Columbus Day – No School	<b>9</b> • Illinois Regional College Fair at PSC – 6:30 pm
.....	<b>14</b>	<b>15</b> • District 206 Board Meeting – 6 pm	<b>16</b> • Chess Conference Match @ Bloom Trail – 3 pm
.....	<b>21</b>	<b>22</b>	<b>23</b> • Chess Conference Match @ Rich South – 3 pm
.....	<b>28</b>	<b>29</b>	<b>30</b> • Talent Show Try-Outs Room 2.106 • Chess Conference Match @ Grant Park – 3 pm
.....			



WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
3	4	5	6 • Varsity Football vs Kankakee – 12 pm
10 <i>EARLY RELEASE</i> • All School Testing • Early Release	11	12 • End of First Quarter • Varsity Football vs Rich Central (A) – 7pm	13
17	18	19 • Varsity Football vs Rock Island Alleman (H) – 6:30 pm	20 • Chess Tournament @ Sandburg
24 <i>EARLY RELEASE</i> • Early Release – Dismissal 12:20 pm • Scholastic Bowl @ Kankakee – 4 pm • Fall Concert – 7 pm	25 • AP Night – 6:30 pm	26 • Positive Climate Celebration – 9th Period	27 • ACT Testing @ Trail – 7 am • Chess-Knights of the Square Table @ Bloom
31 • Halloween			

**OCT**

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# 2018 | NOVEMBER

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
	4	5 • Yearbook Photos	6 • Yearbook Photos • Talent Show Try-Outs Room 2.106
	11	12 <i>NO SCHOOL</i> • Veterans Day – No School	13 • Talent Show Try-Outs Room 2.106 • Chess Conference Match @ Rich East
	18	19 • District 206 Board Meeting – 6 pm	20 • Talent Show Try-Outs Room 2.106 • Chess Conference Match @ Manteno – 3 pm
	25	26	27 • Chess Conference Match @ Manteno

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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	<b>1</b> <ul style="list-style-type: none"> <li>• Parent Connections @ Lencioni's – 5:30 pm</li> </ul>	<b>2</b>	<b>3</b>
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<b>7</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 12:20 pm</li> <li>• Yearbook Photos</li> <li>• Scholastic Bowl @ Crete – 4 pm</li> <li>• Fall Sports Awards @ Bloom Trail – 6:30 pm</li> </ul>	<b>8</b>	<b>9</b> <ul style="list-style-type: none"> <li>• Progress Reports</li> </ul>	<b>10</b>
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<b>14</b>	<b>15</b> <ul style="list-style-type: none"> <li>• Fall Musical – 7 pm</li> </ul>	<b>16</b> <ul style="list-style-type: none"> <li>• Fall Musical – 7 pm</li> <li>• Basketball Blue/Gold Game – 5 pm</li> </ul>	<b>17</b> <ul style="list-style-type: none"> <li>• Fall Musical – 7 pm</li> </ul>
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<b>21</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 12:20 pm</li> </ul>	<b>22</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Thanksgiving Day – No School</li> </ul>	<b>23</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Non-Attendance Day – No School</li> </ul>	<b>24</b>
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<b>28</b>	<b>29</b>	<b>30</b>	
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# 2018 | DECEMBER

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
	2	3	4 <ul style="list-style-type: none"> <li>• Chess Conference Match @ Crete-Monee – 3 pm</li> <li>• Talent Show - Dry Run</li> </ul>
	9	10	11 <ul style="list-style-type: none"> <li>• Chess Conference Match @ Bloom Trail</li> </ul>
	16	17 <ul style="list-style-type: none"> <li>• District 206 Board Meeting – 6 pm</li> </ul>	18 <ul style="list-style-type: none"> <li>• End of Second Quarter</li> </ul>
	23	24 <i>CHRISTMAS EVE</i> <ul style="list-style-type: none"> <li>• Winter Break – No School</li> </ul>	25 <i>CHRISTMAS DAY</i> <ul style="list-style-type: none"> <li>• Winter Break – No School</li> </ul>
	30	31 <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Winter Break – New Year's Eve No School</li> </ul>	

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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			<b>1</b> <ul style="list-style-type: none"> <li>• Breakfast with Santa – 10 am - Noon</li> </ul>
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<b>5</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 12:20 pm</li> <li>• Scholastic Bowl @ Bloom Trail – 4 pm</li> </ul>	<b>6</b>	<b>7</b> <ul style="list-style-type: none"> <li>• Talent Show – Extended 9th Period</li> </ul>	<b>8</b> <ul style="list-style-type: none"> <li>• ICCA Tournament @ Bloom Trail</li> </ul>
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<b>12</b> <ul style="list-style-type: none"> <li>• Yearbook Photo - Retakes</li> <li>• Winter Concert @ Bloom Trail – 7 pm</li> </ul>	<b>13</b>	<b>14</b>	<b>15</b>
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<b>19</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 11:05 am</li> <li>• Semester Exams – Periods 1 &amp; 2</li> </ul>	<b>20</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 11:05 am</li> <li>• Semester Exams – Periods 3 &amp; 4/5/6</li> </ul>	<b>21</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 11:05 am</li> <li>• Semester Exams – Periods 6/7/8 &amp; 9</li> </ul>	<b>22</b>
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<b>26</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Winter Break – No School</li> </ul>	<b>27</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Winter Break – No School</li> </ul>	<b>28</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Winter Break – No School</li> </ul>	<b>29</b>
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**DEC**

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# 2019 | JANUARY

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
			<b>1</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Winter Break – Near Year’s Day No School</li> </ul>
	<b>6</b>	<b>7</b> <ul style="list-style-type: none"> <li>• Classes &amp; Activity Buses Resumes</li> <li>• Class Meetings - 1 - Freshmen 2 - Sophomores 3 - Juniors 9 - Seniors</li> </ul>	<b>8</b> <ul style="list-style-type: none"> <li>• Spring Play Auditions</li> </ul>
	<b>13</b>	<b>14</b>	<b>15</b> <ul style="list-style-type: none"> <li>• Chess Blitz Tournament @ Bloom Trail – 3 pm</li> </ul>
	<b>20</b>	<b>21</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Martin Luther King Jr. Day – No School</li> </ul>	<b>22</b>
	<b>27</b>	<b>28</b> <ul style="list-style-type: none"> <li>• District 206 Board Meeting – 6 pm</li> </ul>	<b>29</b>

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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<b>2</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Winter Break – No School</li> </ul>	<b>3</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Winter Break – No School</li> </ul>	<b>4</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Winter Break – No School</li> </ul>	<b>5</b>
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<b>9</b> <ul style="list-style-type: none"> <li>• Spring Play Auditions</li> </ul>	<b>10</b>	<b>11</b>	<b>12</b>
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<b>16</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 12:20 pm</li> <li>• Scholastic Bowl Conference @ Rich East – 4 pm</li> </ul>	<b>17</b>	<b>18</b>	<b>19</b> <ul style="list-style-type: none"> <li>• Chess - Illini Tournament</li> </ul>
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<b>23</b> <ul style="list-style-type: none"> <li>• 1st Semester Awards Assembly – Extended 9th Period</li> <li>• Scholastic Bowl Conference @ Rich East</li> </ul>	<b>24</b>	<b>25</b>	<b>26</b> <ul style="list-style-type: none"> <li>• Chess Sectional Competition</li> </ul>
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<b>30</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 12:20 pm</li> </ul>	<b>31</b> <ul style="list-style-type: none"> <li>• Turnabout Assembly – 9th Period</li> </ul>		
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**JAN**

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# 2019 | FEBRUARY

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
	3	4	5
	10 • Chess IHSA State Tournament	11	12
	17	18 <i>NO SCHOOL</i> • Presidents Day – No School	19
	24	25 • District 206 Board Meeting – 6 pm	26



WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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		<b>1</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Teacher Institute Day – No School</li> </ul>	<b>2</b>
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<b>6</b> <ul style="list-style-type: none"> <li>• Parent Connections @ Scrementi's – 5:30 pm</li> </ul>	<b>7</b>	<b>8</b> <ul style="list-style-type: none"> <li>• Progress Reports</li> <li>• Chess IHSA State Tournament</li> <li>• NJROTC Area Managers Inspection</li> </ul>	<b>9</b> <ul style="list-style-type: none"> <li>• Chess IHSA State Tournament</li> <li>• ACT Testing @ Trail</li> </ul>
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<b>13</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 12:20 pm</li> </ul>	<b>14</b> <ul style="list-style-type: none"> <li>• Parent - Teacher Conferences – 5 pm - 7 pm</li> </ul>	<b>15</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Non-Attendance Day – No School</li> <li>• Turnabout Dance @ Glenwoodie – 6:30 pm</li> </ul>	<b>16</b>
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<b>20</b> <ul style="list-style-type: none"> <li>• Solo &amp; Ensemble @ Bloom – 7 pm</li> </ul>	<b>21</b> <ul style="list-style-type: none"> <li>• TAACC Assembly – 9th Period</li> </ul>	<b>22</b>	<b>23</b>
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<b>27</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 12:20 pm</li> </ul>	<b>28</b> <ul style="list-style-type: none"> <li>• Spring Musical – 7 pm</li> </ul>		
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**FEB**

# 2019 | MARCH

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
	<b>3</b>	<b>4</b> <i>NO SCHOOL</i> • Casimir Pulaski Day – No School	<b>5</b>
	<b>10</b>	<b>11</b> • Prom Ticket Sales Begin	<b>12</b> • End of Third Quarter
	<b>17</b>	<b>18</b> • District 206 Board Meeting – 6 pm	<b>19</b> • Senior Interviews
	<b>24</b>	<b>25</b> <i>NO SCHOOL</i> • Spring Break – No School	<b>26</b> <i>NO SCHOOL</i> • Spring Break – No School
	<b>31</b>		

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		<b>1</b> <ul style="list-style-type: none"> <li>• Spring Musical – 7 pm</li> </ul>	<b>2</b> <ul style="list-style-type: none"> <li>• Spring Musical – 11:30 am, 3 pm &amp; 7 pm</li> </ul>
<b>6</b>	<b>7</b> <ul style="list-style-type: none"> <li>• 8th Grade Orientation</li> </ul>	<b>8</b>	<b>9</b> <ul style="list-style-type: none"> <li>• NJROTC Military Ball</li> </ul>
<b>13</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• Early Release – Dismissal 12:20 pm</li> <li>• Winter Sports Awards @ Bloom – 6 pm</li> </ul>	<b>14</b>	<b>15</b> <ul style="list-style-type: none"> <li>• Prom Assembly – 9th Period</li> </ul>	<b>16</b>
<b>20</b> <ul style="list-style-type: none"> <li>• Senior Interviews</li> </ul>	<b>21</b>	<b>22</b> <ul style="list-style-type: none"> <li>• Positive Climate Celebration – 9th Period</li> </ul>	<b>23</b>
<b>27</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Spring Break – No School</li> </ul>	<b>28</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Spring Break – No School</li> </ul>	<b>29</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Spring Break – No School</li> <li>• Last day to pay fees by personal check. Cash, money orders, credit cards or certified checks only after this date.</li> </ul>	<b>30</b>

**MAR**

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2019 | **APRIL**

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
.....		<b>1</b> <ul style="list-style-type: none"> <li>• School Resumes</li> </ul>	<b>2</b>
.....	<b>7</b>	<b>8</b>	<b>9</b> <i>EARLY RELEASE</i> <ul style="list-style-type: none"> <li>• All School Testing</li> <li>• Early Release</li> </ul>
.....	<b>14</b>	<b>15</b> <ul style="list-style-type: none"> <li>• District 206 Board Meeting – 6 pm</li> </ul>	<b>16</b> <ul style="list-style-type: none"> <li>• Progress Reports</li> <li>• Prom Ticket Sale Ends at 3 pm</li> </ul>
.....	<b>21</b> <i>EASTER SUNDAY</i>	<b>22</b> <i>NO SCHOOL</i> <ul style="list-style-type: none"> <li>• Non-Attendance Day – No School</li> </ul>	<b>23</b> <ul style="list-style-type: none"> <li>• Family Science Night</li> <li>• NJROTC Awards – 6 pm</li> </ul>
.....	<b>28</b>	<b>29</b>	<b>30</b>
.....			

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
3	4	5 • Shakespeare Theater – 12:15 pm	6
10	11	12	13 • ACT Testing @ Trail • Parent Connections @ Cottage Grove Upper Grade Center – 10 am - Noon
17 • NHS Induction	18 <i>EARLY RELEASE</i> • Early Release – Dismissal 12:20 pm	19 <i>NO SCHOOL</i> • Non-Attendance Day – No School	20
24 • Administrative Professional's Day	25	26 • Prom @ The Halls of St. George – 6 pm	27

**APR**

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WEDNESDAY		THURSDAY		FRIDAY		SATURDAY	
1	<b>EARLY RELEASE</b> • Early Release – Dismissal 12:20 pm	2	• Spring Concert @ Bloom Trail – 7 pm	3		4	
8	• Faculty Appreciation Week • AP Exam – English Literature & Composition 8 am	9	• Faculty Appreciation Week • AP Exam – Spanish Literature & Culture 8 am • T-3 Banquet	10	• Faculty Appreciation Week • AP Exam – US History 8 am • Seniors Final Exams Periods 1 & 2	11	
15	• AP Exam – English Language & Composition 8 am • Senior Clearance Periods 1, 2, 3 & 9 • AP Exam – Macroeconomics 12 pm	16	• Seniors Last Day (Dismissal 1 pm) • Seniors Picnic – 10:30 am • AP Exam – Statistics 12 pm • Mandatory Seniors Parents Meeting – 6:30 pm	17	• AP Exam – Micro Economics 8 am • Make-up Date for Mandatory Parent Meeting – 9 am	18	
22	<b>EARLY RELEASE</b> • Early Release – Dismissal 11:05 am • Finals Periods 3 & 4/5/6 • Mandatory Trail Graduation Practice – 11 am	23	<b>EARLY RELEASE</b> • Early Release – Dismissal 11:05 am • Finals Periods 6/7/8 & 9 • Last Day of School for Students	24	<b>NO SCHOOL</b> • Teach Institute Day – No School	25	
29	• Emergency Day	30	• Emergency Day	31	• Emergency Day		

**MAY**

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2019 | **JUNE**

MONTHLY GOALS	SUNDAY	MONDAY	TUESDAY
..... ..... ..... ..... .....			
..... ..... ..... ..... .....	<b>2</b>	<b>3</b> • Emergency Day	<b>4</b>
..... ..... ..... ..... .....	<b>9</b>	<b>10</b>	<b>11</b>
..... ..... ..... ..... .....	<b>16</b>	<b>17</b> • District 206 Board Meeting – 6 pm	<b>18</b>
..... ..... ..... ..... .....	<b>23</b>	<b>24</b>	<b>25</b>
..... ..... ..... ..... .....	<b>30</b>		



WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1
5	6	7	8
12	13	14	15
19	20	21	22
26	27	28	29

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**JUNE**

## **9<sup>th</sup> PERIOD ASSEMBLY SCHEDULE**

(Assembly times are only estimates since we will control this over the PA):

PERIOD 1:	8:10-8:55
PERIOD 2:	9:00-9:45
PERIOD 3:	9:50-10:35
PERIOD 4:	10:40-11:07
PERIOD 5:	11:12-11:39
PERIOD 6:	11:44-12:11
PERIOD 7:	12:16-12:43
PERIOD 8:	12:48-1:15
PERIOD 9A:	1:20-2:00 (40) "A Group"
PERIOD 9B:	2:05-2:45 (40) "B Group"



I acknowledge receipt of the  
Bloom Trail High School Planner/Handbook.

This book provides a full description of  
school policies, rules, regulations and services.

If you have any questions concerning any information in this book,  
please contact a school official.

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Student Name (Print)

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Student Signature

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ID Number

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Date



